

FINAL MINUTES OF THE PUBLIC MEETING OF THE BOARD OF OPTOMETRY

May 22, 2003

Call to Order

The meeting was called to order at 10:55 a.m. by Staff Counsel, Robert Miller. Present were Messieurs. De La Cruz and Naranjo, Ms. Rosas and Drs. Goldstein, Hernandez, Pollack, Yarwood and Yu. Also present were Staff Members Nancy Day, Craig Dumas, Rex Farmer, Jane Flint, Theresa Kubo, Jeffrey Robinson and Taryn Smith, Staff Counsel Robert Miller and the Boards' Liaison Deputy Attorney General, Kent Harris.

Welcome and Introductions

All members and staff were introduced.

Oaths of Office

Director Hamilton administered the Oaths of Office to the newly appointed Members.

Elect Meeting Chair

Move to nominate Dr. Hernandez as meeting chair. Maker (M) - Goldstein, Second (S)– Pollack, Motion Stated Passed (MSP) – unanimous.

Overview of Board Operations

Ms. Smith provided a brief history of the Board and its functions, and explained the election of officers and standing committees, Board member mandates, and the role of the Department of Consumer Affairs and summarized the operations of the Board. Ms. Smith discussed the pending newsletter to licensees and some of the outstanding issues for the Board to consider.

Mr. Farmer provided an overview of the Examination and Licensing Programs, a summary of the Board's budget, and the Internal Control Review and Performance Audits.

Ms. Flint provided resource materials and an overview of the Enforcement Program and a summary of the currently pending legislative bills that may impact the Board.

Move to appoint Ms. Rosas and Mr. Naranjo to the Enforcement Committee. M – Goldstein, S – Pollack, MSP, unanimous.

Presentation and Discussion of Board Member Administrative Procedure Manual

Board members were presented with a draft Administrative Procedures Manual for consideration. Members were requested to review the manual and share edits or comments with Ms. Flint, prior to the next meeting.

Discuss and Adopt Plan to Recruit and Appoint Executive Officer

Move to appoint Mr. Naranjo and Dr. Goldstein to the Executive Officer Recruitment Committee. M – Yu, S – Yarwood, MSP – unanimous

Move to appoint Mr. De La Cruz, Drs. Hernandez and Yarwood to the Legislation and Regulations Committee. M – De La Cruz, S – Yarwood, MSP, unanimous.

Move to appoint Drs. Yu, Pollack and Goldstein to the Continuing Education Committee. M – Goldstein, S – Pollack, MSP, unanimous.

Move to appoint Mr. De La Cruz, Ms. Rosas and Drs. Yarwood and Yu to the Communications Committee. M – Goldstein, S – Rosas, MSP, unanimous.

Discuss and Adopt Plan to Recruit and Appoint Executive Officer

Sandra Mayorga, the Department of Consumer Affairs' Personnel Officer presented options and timelines for recruiting and hiring an Executive Officer.

Ethics Orientation

Eric Berumen, the Department of Consumer Affairs' Training Officer, provided an overview on mandated ethics training.

Selection of Board Representatives to Attend the Annual Meeting of Association of Regulatory Boards in Optometry

Move that the dues be paid to the Association of Regulatory Boards in Optometry. M – Rosas, S – Goldstein, MSP, unanimous.

Move that Dr. Hernandez represent the Board, as a voting delegate at the Annual Meeting and Workshop of ARBO. M – De La Cruz, S – Naranjo, MSP – unanimous.

The Board agreed that any additional interested and available members may attend the ARBO meeting.

Future Meeting Dates

The following future meeting dates were tentatively scheduled:

Saturday, June 14th – San Diego

Friday, September 12th or
Friday, September 19th – Southern California College of Optometry

Friday, November 7th or
Friday, November 14th – University of California, Berkeley

Future Agenda Items

The following agenda items were identified for the next Board meeting:

Election of Officers

Strategic Planning

Selection of Executive Officer

Adoption of Administrative Procedure Manual

Enforcement Actions

Regulation Changes to implement SB 929 and Modify Continuing Education

Public Comments

Larry Thal, O. D. representing the California Optometric Association and Collette Galvez representing the Center for Public Interest Law addressed the Board with welcoming comments of encouragement.

Adjournment

The meeting adjourned at 4:00p.m.